

Dear Parents,

This has reference to important items that require your attention and consideration before the close of the academic year 2018-2019.

1. There will be regular school for Play School, K.G. & Transition students till **Tuesday, 26th February, 2019.**
2. The Convocation Programme for the **students of the Transition class** will be held on **Monday, 18th February, 2019** from 9.00 a.m. to 11.00 a.m. Parents of students of the Transition class are cordially invited for this programme. Students must report to school at 8.30 a.m.

Practices for the Convocation Programme for students of Transition A, B and C will be on **Friday, 15th February, 2019.** The student's presence for this practice is **mandatory.**

3. Reports of Students of the Pre- Primary School will be given by their respective class teachers on **Wednesday, 13th March, 2019** from 10.00 a.m. to 12 noon .
4. **Please note :** In case a student is absent, the Report Card will be handed to a family member with a letter of authority from the respective parent which will be sanctioned by the Co-ordinator and handed to class teachers before **Monday, 25th February, 2019.**

Parents who are unable to collect their ward's report card will take an appointment with the class teacher of the academic year 2018-19 and collect the report card from the teacher thereafter.

5. The P.T.A. meeting for parents of Play Group along with their wards will be held on **Wednesday , 20th March,2019.**
6. School reopens on

Class	Dates	Timings
Nursery A	Monday,25 th March,2019	9.00 a.m. to 10.45 a.m.
Nursery B	Tuesday,26 th March,2019	9.00 a.m. to 10.45 a.m.
Nursery C	Wednesday,27 th March,2019	9.00 a.m. to 10.45 a.m.

7. **New Academic Year 2019-2020:**
 School reopens on :

Class	Dates	Timings
Nursery to K.G	Friday,22 nd March, 2019	9.00 a.m. to 10.45 a.m.
K.G. to Transition	Friday,22 nd March, 2019	9.00 a.m. to 10.45 a.m.
Transition to Form 1	Friday, 15 th March, 2019	7.40 a.m. – 11.15 a.m.

8. P.T.A. Meetings:

Class	Dates	Timings
Nursery to K.G	Thursday,28 th March, 2019	9.00 a.m. to 10.00 a.m.
K.G. to Transition	Thursday,28 th March, 2019	10.15 a.m. to 11.15 a.m.

9. Railway Concession Forms: Parents are requested to complete the formalities before **Thursday, 19th April, 2019.** No concession forms will be signed thereafter.
10. Summer vacations begin from **Friday 26th April, 2019.**

The School reopens on 7th June, 2019.

Wishing you all a joyous and fulfilling academic year end!

Thank you.

Ms. G. Mathias
Co-ordinator